

Trinity College Dublin, the University of Dublin Academic Registry



**Departmental / Research Sponsorship Confirmation**

**Please fill in this form clearly using block letters**

Students who are receiving funding from a department in Trinity College Dublin for their fees cannot have this fee paid without confirmation from the relevant department.

Please complete the original of this form and return to the Academic Registry Service Desk, Watts Building for attention of the Fees and Payments Team.

Correctly submitted forms will be processed within 3-5 working days. Please check the Financial Task on your my.tcd.ie Registration screen regularly as you will need to confirm the sponsorship and complete the remaining registration tasks once this is done. Please complete only relevant sections.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Surname** |  | | | | |
| **Other names** |  | | | | |
| **Student Number** |  | | | | |
| **Value of fees to be paid** |  | | | | |
| **Department** |  | | | | |
| **Departmental Account Codes for payment** | **Cost centre** | **Activity Code** | **Source of funding** | **Expense Code** | |
|  |  |  |  | 65002 | |
|  |  |  |  |  |  |
| **Research Account Codes for payment** | **Project No.** | **Org. Name** | **Expense Type** | **Task** | **Award No.** |
|  |  |  | 65002 | 01 |  |
| **Signature of staff member authorized to release payment** |  | | | | |
| **Date** |  | | | | |
| **Department Stamp** |  | | | | |